



Wilfrid Laurier University Students' Union Meeting of the Board of Directors

Location: Students' Union Boardroom, Waterloo
Date: September 16, 2016, 3:00 PM

The Strategic Ends of the Students' Union

The Organization exists to represent, advocate for, and support the primary stakeholders, the students of Wilfrid Laurier University, and to provide them with a holistic university experience and an enhanced student life. The costs of these benefits will be justified by the results.

In no specific order of priority, students will benefit from:

An affordable, accessible, and high quality academic experience

A safe, sustainable, and empowering environment

Diverse and inclusive social interaction

Products and services that cater to the financial needs of students

Start	Duration	Agenda Item	Type	Presenter
3:00 PM	3:00 PM	Call to Order	adm	Chair DeSumma
3:00 PM	3:01 PM	Adoption of Agenda	D	Chair DeSumma
3:02 PM	3:02 PM	Adoption of Consent Agenda	D	Chair DeSumma
		EL#21 D.J. Committee Final Report		Director Kelly
		GP#2g1 D.J. Committee Final Report		Director DeSumma
		BMD#2d3 D.J. Committee Final Report		Director Bellotto
3:02 PM	3:03 PM	Adoption of the Minutes: August 20th, 2016 :	D	Chair DeSumma
3:04 PM	3:05 PM	Regrets	adm	Chair DeSumma
3:05 PM	3:05 PM	Conflicts of Interest	adm	Chair DeSumma
3:05 PM	3:08 PM	Comments from the Chair of the Board & CGO	fi	Chair DeSumma
3:08 PM	3:15 PM	Comments from the President & CEO	fi	President Van Herzele
3:15 PM	3:25 PM	Quarterly Report of Financials	D	President Van Herzele
3:25 PM	3:25 PM	Comments from the Executive Director & COO	fi	ED Champagne
3:25 PM	3:27 PM	Items Pulled from the Consent Agenda	ir/D	Chair DeSumma
3:27 PM	3:37 PM	Board of Governors/Senate Updates	fi	Student Representatives
3:37 PM	3:42 PM	Committee Update: Ownership Linkage	fi	Director DeSumma
3:42 PM	3:52 PM	Aramark Presentation	fi	ED Champagne
3:52 PM	4:20 PM	Committee Elections: Finance Committee	D	Chair DeSumma
4:20 PM	4:30 PM	Letter to the Board	D	Chair DeSumma
4:30 PM	4:55 PM	Discussion: Organizational Priorities	fd	Chair DeSumma
4:55 PM	4:59 PM	New Business & Announcements	fd	Chair DeSumma
4:59 PM	5:00 PM	Adjournment	adm	Chair DeSumma
Total	2hr00min			

REMINDERS:

- 1) Make sure to keep an eye out for the meeting evaluation form and **fill it out!**
- 2) For those of you elected to the Finance Committee, I'll be in touch soon!
- 3) The next Board Meeting is September 30th at **3:30pm** on the Waterloo Campus

LEGEND:

fi, For Information
fd, For Discussion
D, Decision required
adm, Administrative task

Directors,

The EL #2L Direct Inspection Committee was struck August 20th 2016 with the mandate to review and assess the efficacy of the Governance Process, and ensures that:

- The evidence presented was appropriate and up-to-date;
- The wording of the policy is sound;
- That the scope of the organization is captured in the policy.

The membership of the Committee consists of Chair De Summa, Director Bellotto and Director Kelly. The committee has met on one occasion since its establishment, that meeting being on August 30th 2016.

The committee had discussions on the following items prior to making their final decision:

- How recent the policy was looked at and revised;
- The provided evidence within the most recent monitoring report;
- If the wording of the policy was still relevant to the Organization;
- If the scope of the organization was captured in the policy.

To address the mandate of the EL#2L Direct Inspection Committee, the members of the committee feel that the evidence presented for the 2015/2016 operating year monitoring report by former Chair Aitchison was sufficient, and that it was appropriate for the 2015/2016 Board to accept the monitoring report. In addition, the committee also feels that the scope of the organization is captured within the policy, and that the wording of the policy is sound.

The final decision from the committee consists of zero recommendations to the policy at hand.

Respectfully submitted,

Shannon Kelly
Chair of the EL#2L Direct Inspection Committee

Directors,

The GP#2g1 Direct Inspection Committee was struck August 20th, 2016 with the mandate to review and assess the efficacy of the Governance Process, and ensure that:

- The evidence presented was appropriate and up-to-date;
- The wording of the policy is sound;
- That the scope of the organization is captured in the policy.

The membership of the Committee consists of Chair DeSumma, Director Bellotto and I, Director DeSumma. The committee has met on one occasion since its establishment, that meeting being on August 30th, 2016.

The committee had discussions on the following items prior to making their final decision:

- The purpose of the policy;
- If there were any issues in prior monitoring reports;
- If the wording of the policy was still relevant to the Organization; and
- If the scope of the organization was captured in the policy.

The final decision of the committee consists of zero recommendations for the policy at hand.

Respectfully submitted,

A handwritten signature in black ink that reads "Matt DeSumma". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Matt DeSumma
Chair of the GP#2g1 Direct Inspection Committee

Directors,

The BMD #2d3 Direct Inspection Committee was struck August 20th, 2016 with the mandate to review and assess the efficacy of the Governance Process, and ensures that:

- The evidence presented was appropriate and up-to-date;
- The wording of the policy is sound;
- That the scope of the organization is captured in the policy.

The membership of the Committee consists of Chair DeSumma, Director Kelly, and Director Bellotto, the Chair of the BMD #2d3 Direct Inspection Committee. The committee has met on one occasion since its establishment, that meeting being on August 30th, 2016.

The committee had discussions on the following items prior to making their final decision:

- How recent the policy was looked at and revised;
- The provided evidence within the most recent monitoring report;
- If the wording of the policy was still relevant to the Organization;
- If the scope of the organization was captured in the policy.

To address the mandate of the BMD #2d3 Direct Inspection Committee, the members of the committee feel that the evidence presented for the 2015/2016 operating year monitoring report by former Chair Aitchison was sufficient, and that it was appropriate for the 2015/2016 Board to accept the monitoring report. In addition, the committee also feels that the scope of the organization is captured within the policy, and that the wording of the policy is sound.

The final decision from the committee consists of zero recommendations to the policy at hand.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Stephanie Bellotto', written in a cursive style.

Stephanie Bellotto
Chair of the BMD #2d3 Direct Inspection Committee

Present: Nick DeSumma, Nick Molkoski, Stephanie Bellotto, Matt DeSumma, Kevin Jang, Shannon Kelly, Hubert Lee, Genelle Martin, Ryan Price, Jonathan Ricci, Tyler VanHerzele, Colin Aitchison, Carina Gerlings, Kim Hutchings, Kelsey Jenkins, Phil Marfisi, Marley Wildish, Kaitlin Brown

Regrets: Faraz Iftekharuddin, Tarique Plummer

Guests: Beth Bowles, Jacob Driver

1. **Call to Order**

The meeting is called to order at 12:08 pm on Saturday August 20th, 2016 on the second floor of the Fred Nichol Campus Centre, Waterloo.

2. **Adoption of Agenda**

Motion 1 (Kelly/ Ricci): **Motion to adopt the agenda as presented.**

Vote: 9-0-0

Result: Motion Passes Unanimously

3. **Adoption of Consent Agenda**

Motion 2 (M. DeSumma/ Molkoski): **Motion to adopt the consent agenda as presented.**

Vote: 9-0-0

Result: Motion Passes Unanimously

4. **Adoption of Minutes: July 9th, 2016**

Motion 3 (Kelly/ M. DeSumma): **Motion to adopt the minutes from the July 9th Board Meeting as presented.**

Vote: 9-0-0

Result: Motion Passes Unanimously

5. **Adoption of Minutes: July 17th, 2016**

Motion 4 (Martin/ Jang): **Motion to adopt the minutes from the July 17th Board Meeting as presented.**

Vote: 9-0-0

Result: Motion Passes Unanimously

6. **Regrets and Absences**

Director Plummer has internet issues and he let me know 10 minutes ago that he couldn't make it.

Director Iftekharuddin is having troubles connecting as well.

Chair DeSumma

So far the internet hasn't been working too well but hopefully that gets better as the school year goes on.

7. **Conflicts of Interest**

No conflicts of interest to declare

8. Comments from the Chair of the Board and CGO

1. Student Life Levy, the last meeting was completed on July 18th. Successful applications should be released soon since at the last board meeting we just had the Waterloo committee meeting left to go through. This one was just like the others, with many applications successful, which is pretty great to see.
2. A few weeks ago DPRA Hyde announced his resignation from the Student's Union. With that he is also vacating the Chief Returning Officer position so over the last couple weeks I was having conversations with Tyler and Phil to see how to best replace that role. We decided on an interim CRO for the time being in hopes that Chris's replacement will have that governance knowledge to be an effective CRO and if not we will appoint someone from the organization. At the end of the meeting we will appointing a CRO to stand interim until we can have that spot filled.
3. As well I have tentatively created the timeline to hire the ACRO. Once the CRO is appointed I will have that discussion with them to see what their thoughts are on moving forward. The purpose is to get ball rolling because that position will be hired pretty quickly once school starts. With O-Week it is a busy time right at the beginning and this is a quick process so it is best to get it out of the way now.
4. Myself and the rest of the VPs as well as Tyler attended OUSA best practices day on Tuesday at McMaster. Thank you to VP Aitchison and the rest of the OUSA team for inviting us there. We had some good conversations with some presidents from other Student's Unions and Associations regarding their board structure and governance structures, as there were many differences. We also talked about the different elections systems they have at universities such as McMaster, Brock, and University of Waterloo. It will be cool to bring that stuff to elections this year and see where we can make that progress to get a higher turnout.
5. Over the past month I worked on the election for the Senate. There is a seat vacated on the Wilfrid Laurier University Senate as you know because we will be electing a replacement Senator today. Two candidates submitted their name so thank you for Colin and Jake for being here. I'm looking forward to a great election.
6. Lastly, the whole management team besides the people who couldn't be there attended a Student Affair session at Dave McMurray's house on Wednesday. We got to meet many members of the Student Affairs Department here at Laurier and we got to present our goals for the year. I am looking forward to establishing those relationships once school is back in session.

Director Ricci

I am not sure if it was mentioned last meeting but are SLL application numbers up from last year?

Chair DeSumma

I am not aware of the summer applications last year but I can get those numbers for you.

9. Comments from President and CEO

I hope you are all having a great summer! I have a few updates:

1. Over the past month and summer I have been meeting with local MPPs and MPs with VP Colin Aitchison to discuss priorities moving forward both provincially and federally, on both ends.
2. I have started to work with student affairs to create internal and external processes surrounding information sharing. This includes how we are going to interact with the Student Affairs office when it comes to our volunteers and with student code of conduct. We did have a couple of sessions with the student affairs team to have better understanding of their internal workings and then we in turn offered opportunities and future plans in areas we have been leaning about. The Vice and Associate Vice Presidents had a great opportunity to speak to the entire Student Affairs leadership team at Dave McMurray's house this past week. It was a wonderful afternoon and everyone got something out of it.
3. The audit has been shifted to start on August 25th to accommodate one of our staff being off on medical leave. The finance team is working to implement a short term plan to ensure we stay on track as they will not be returning as soon as we had hoped.
4. On August 16th the VP team as well as Chair DeSumma participated in OUSA's best practices day and we learned a lot – Chair DeSumma was with myself and the rest of the President's group for most of the day so we could talk a little bit about elections process as sometimes the Chair of the Board is the President and CEO so we were able to align that better. As well, the VPs had an opportunity to talk to their counterparts at other institutions to find out what they are doing best.
5. On August 10th and 11th, VP Aitchison and myself attended the Ontario Universities Taking Action Sexual Violence and Prevention Conference at Queen's University. It was extremely beneficial to hear best practices as we continue to better assist student who are survivors of sexual violence but also working to prevent instances of sexual violence through the continuous implementation on the new legislation that is coming from the Diversity and Equity Office. There has been a lot of movement around there and that is what the summer has been focused on is that area of the university and I am excited to be working with them on this as we start to roll out some of our processes and procedures. The reason why we don't have updates yet is because the government initially mandated that we have procedures and policies surrounding them but they did not need to be the same documents. So the university initially started to create both of those documents but then the government said they have to be one. The university has spent the summer trying to accumulate those two documents into one to have your policy and procedures surrounding sexual and gendered violence in one document. You will be hearing more about this from myself and VP Aitchison as the year continues.
6. I am excited to say that next week I will be sending out invitations to organize a meeting of the members of the President's Council which is an initiative I had in my platform. The goal is to help better understand the needs of students across all academic fields through connecting with the association representatives within the Clubs and Associations department. The hope is to start up new conversations originating from non-volunteer members of the Student's Union. As you know if you have been volunteering with the Student's Union we do have a number of feedback mechanisms for volunteers to access. However, we feel that we can do a better job reaching out to those who don't volunteer for the Student's Union. So this is my personal initiative this year to get started and to have the presidents of some of the faculty associations in a room together

from both campuses so that we can talk a little bit about what's happening in their constituency. So, from those specific academic pathways. I am looking forward to how this works, it is a pilot so I can't promise you it will work, but I am very eager to explore this opportunity to hopefully get some new information we didn't know. This will help us to best enhance our services to address all 17,000 members, not just those who volunteer with us.

Director Kelly

You were talking about audit shifting on August 25th, is that going to have any effects?

President VanHerzele

No. The auditors were completely fine with the changes and I just that section of our policy as well, I made sure to go through as well to ensure no parities were feeling left out or upset. We are hoping that our staff member gets well soon.

Director Ricci

When you and VP Aitchison are meeting with these MP's and MPP's, have they been receptive to what you have been talking about or what the Student's Union has been pushing?

President VanHerzele

They have been productive meetings, in terms of if they are being extremely receptive it depends on the case. We have met with so many I couldn't begin to talk about each one, they have been productive meetings and we have had great success in communicating what our priorities are for the year and I will pass it over to VP Aitchison.

VP Aitchison

My updates will touch more on the specifics

Director Bellotto

In regards to the President's Council, how are you thinking of getting students to apply? Especially non Student's Union members.

President VanHerzele

The President's Council knows who makes up the council and are already in their position. So I am looking to have the president of each faculty association including a representative from the Faculty of Education. We are working through some processes in order to find a student representative for that faculty, the 2 in Brantford as well as Laurier International Student's Association. Those members are already in their positions, I am looking to gather them as they will then go back to their respective areas of campus and be able integrate with their members. It is a bit easier so we can breakdown the different groups on campus and get specific feedback from each of them. A science student may not have the same ideas as a Liberal Arts student, so it would be great to get that feedback coming from those original areas. This will allow us to break it down easier throughout Clubs and Associations and get better feedback through those channels.

10. Comments from Executive Director and COO

President VanHerzele

Phil sent his regrets as he had to be elsewhere today. I have his updates:

1. Organization updates. The Aramark agreement is almost up for presentation there is one last hang up around future upgrades. We are working with Aramark to ensure that gets done soon.
2. OPA negotiations are ongoing, physical resources is a big part of the delay however a recent meeting has allowed us to move forward and finalize the details around custodial and maintenance expectations for both of our buildings. There has been progress throughout the summer months with resources and the OPA.
3. The health and dental opt out period is open and will close at 11:59pm on September 23rd. There was an issue quite recently and you may have seen it on spotted, our provider changed their website and it broke hyperlinks taking you nowhere. It is fixed now.
4. Ambassador training presentations are being developed for both campuses as well as don training presentations. I am looking forward to speak with those two groups on Aug 30, Sept 1st and 2nd
5. As Chair DeSumma mentioned, the Director of Policy, Research, and Advocacy, Chris Hyde had his last day in the office on Aug 11th. A new job description is being made and timeline to be updated this week. So more updates to come.
6. The Interim CRO portfolio assignment being selected by the board today
7. Student Experience: branded Guidebook has officially been launched, if you search Laurier SU wherever you get your apps you will be able to find our guidebook. It looks really sleek.
8. Clubs and Associations part time position is being hired to help alleviate the overwhelming administration duties within the department and data entry duties. Hopefully the applicant will start on the 26th.
9. The ERT renovations and relocation: last minute request from the University has made us look into alternative space requirements for ERT. Thank you to VP Hutchings and our ERT coordinator for being so flexible with that. The University appreciates it and it is finished.
10. Brantford operations, a community open house has been developed to address community concerns over transparency around campus vision and operations. The administrative assistant position has been vacated on the Brantford campus so hiring timeline will be updated this week.
11. 24 hour Special Constables, there is a loose timeline and best case scenario it will begin January 2017 for full implementation. Student needs are being assessed where Foot Patrol is being concerned and VP Gerlings will speak to that.
12. Conestoga service delivery is an ongoing discussion with a growing population of Conestoga students in both cities we are noticing a little bit more engagement on the Brantford campus. Specifically, where fees are concerned so preliminary discussions are just being had now.
13. Hospitality, assistant management training started August 2nd, part time staff training begins August 29th. Turret project RFP has gone out to tender and I look forward to having more information to come. Submissions are due August 19th at 2pm.
14. Meeting with Druxy's around the future of Williams as a company. We are meeting with them to discuss our Williams on the Brantford campus.
15. Marketing and Communications, the new website close to finish, just reviewing details and making last minute changes.

16. Tuition giveaway is underway for Orientation Week
17. Arkells concert promotion is underway. This is the first ticketed concert in recent history so spread that word, upper years can come to this concert.
18. Health and dental opt out mailer has been sent out to all ungraduated students so they have all the information on how to opt out just to support an earlier claim.
19. Senate election promotion pushed early and again late as nominations closed yesterday for the election today.
20. Get involved fair are in full preparation for Orientation Week which has been well ahead of schedule this summer so kudos to everyone who has been a part of planning on both campuses.
21. Ron Bauman, Communications Strategist will be relocated to the Brantford campus on August 29th. Ron joined us on May 1st and we will be shifting him down to Brantford therefore we will have two of our marketing employees here and one in Brantford. It will be good to have that split up.
22. Finance and Administration, the annual financial audit has been pushed back to the 25th as mentioned. SLL projects are completed and underway as Chair DeSumma mentioned.
23. The FNCC chiller project has been completed so now we have air conditioning throughout the entire building.
24. Health and dental self-serve kiosks are being prepared so that will be interesting to have.
25. We have had lockers added to the Hall of Fame hallway which is the UDesk hallway.

Director DeSumma

What are the numbers from Guidebook downloads for the app?

President VanHerzele

I will check in on that for you

Director Martin

Do you know about health and dental opt-out in terms of typing in policy updates, comments or concern boxes? How are students able to reach out because I personally have found it difficult in the past?

President VanHerzele

I am not sure of the specifics behind that but I will talk to Phil and Kelly to figure out why those changes happened and to see if there is better material we can send out to students.

11. Department Updates

Chair DeSumma

First off I just want to thank all the VPs and AVP Marfisi for being here, we are excited to have everyone here.

Programing and services: Brantford

VP Gerlings

Hi everyone sorry I am not there today, I got a last minute shift at the Bookstore in Brantford.

1. Orientation Week ticket sales as of 1:00pm yesterday are 179 incoming students registered for O-Week and then concert sales are about 29 tickets. We are getting feedback from upper year students saying they are glad that it is opened it as it is a nice welcome back for them to have something to do, we will put it in our recommendations for next year.
2. All of our programming for Orientation Week is finished and it is 2 weeks away which is a little bit scary
3. We are working on advertising the registration for the concert and ticket sales. We are working with marketing to figure out ways to get word out
4. The Orientation Transition Coordinator, Sarah and myself have been in close contact a lot with different groups within our department as well as on campus and community partners. We are looking this year to partner with a lot of university groups that can better program for Orientation week rather than us thinking that we can do it, might as well give it to the pros.
5. We have fall Icecamp coming up the weekend before orientation week so we are trying to get a lot packed into the one weekend. Training sessions include disclosure, contracts, incident reports, we are working with the centre for student life engagement on self-care for coordinators as well as first year students, risk management, and Special Constables. We are working with residence in terms of move in day logistics with downtown it can be a scary thought blocking off streets. They will also be learning about sexual violence and disclosure with Sarah Scanlon who will be coming in to chat and we really wanted to make sure that our icebreakers and the Go Team were well prepared if anything should happen during the week.
6. The schedule will be going up any day now on Guidebook, we were looking for the templates from last year.
7. All committees are participating in orientation week, so they are participating in an alternative event night. Laurientation is a mini event so passive programming, the information fair which is like any other. We really wanted all committees participating because hiring will be open during orientation week and first year students will be coming to see about specific committees.
8. First Year Integration is different from first year project so they actually work with residence and LOCUS and they are going to have meetings set up during Icecamp to talk to all the Dons in order to make that connection rather than scrambling after orientation week.
9. Foot Patrol, as President VanHerzele mentioned, the 24 hour special constables has been approved so I have been working with marketing, Tony Massi, the Director of Brantford Operations, and the Foot Patrol coordinator on creating a survey to be sent out at the beginning of September. We want to ask the students what they feel the hours should be for Foot Patrol, when the time comes if special constables is 24 hours no point changing something if it works. If that is what the students want, then we will make that known to them. We are also working on a plan to reveal the new van in September, so like Happy Birthday Foot Patrol because not all the students know that it is there. We are excited for Ron to be joining us, though he is entering during the craziest time and getting thrown right into orientation week.

Programming and Services: Waterloo

VP Hutchings

1. I have been focusing mostly on orientation week over the last couple months, tying up loose ends with the programming. Our concert is open to all students on the Waterloo campus so it has been moved to the AC to allow a higher capacity. Ticket sales have been going well so we are continuing to market it to upper years as a welcome back concert verses an orientation concert.
2. The alternative programming that night included in the Waterloo O-Week ticket price is the headphone disco in the quad. They can just pay an additional fee of \$25 to go to the Arkells concert.
3. Otherwise the only other major change is we have a room burning event that will be happening Tuesday. Phillip Teskey will be setting a dorm room on fire and talking about fire safety at the Northdale Campus. O Carnival will be moved to Northdale Campus since of capacity issues with a better lot and to ensure first years are getting a lot out of that. We also have two waves of Wayne Hoffman a mentalist/ illusionist will be happening simultaneously so first years can weave between those two events that night.
4. Volunteer training begins Aug 29th for our orientation week executive volunteers. So all of our coordinators as well as O-team will be here for three days of training leading up to boot camp starting September 1st when all the general volunteers come back for three days of training leading in to the start of orientation week.
5. Like Tyler said the emergency response team's space was recently renovated from a large space to two smaller ones in the SCS building so construction is complete and should be functional in order to be prepared for orientation week.
6. Winter Carnival Captain's Contract will be finalized. We have been working internally to kind of smooth out the details of what that contract is going to look like. It is going to be sent out to current captains at the beginning of next week.
7. First Year Project first event return to the O is going to be on September 22nd, 2016. We are finishing up promotional plans with marketing for hire opportunities for first years and marketing so that we have a good turnout.
8. Shinarama's Shine baseball tournament is today and it's a Wilf's night tonight with a silent auction.

Director Ricci

My question is concerning the winter carnival contracts, were these changes because of what happened last year?

VP Hutchings

It is more of a growing more towards making it into a more inclusive programming week. We are looking to hold participants to more accountability for what is going on so it is not necessarily that there is any changes happening as far as what we are expecting of them just more getting that in writing that the expectations are clear and that it's clear in advance to the week of programming. No major changes.

Director Lee

The AC is getting new bleachers this summer, are we planning to put those away for the concert?

VP Hutchings

Up in the air because they are fully installed at this point, but there is a missing staircase that doesn't meet the standards. They are currently looking to get that approved. There is a chance they won't be ready at all for orientation week, but realistically they would be put away anyways.

Director Bellotto

In regards to Winter Carnival, is there a way to get more students involved of people who have done it before?

VP Hutchings

This is the coordinators biggest focus this year is looking at ways to market both the free agent option and encouraging new teams to form. We want to get more involved so that the programming can be more fun. The exec team is working right now on ways we can promote the benefits to signing up as an individual person as well as a team and also looking at ways that we can cater some events to be drop in. So you wouldn't need to be on a team, you could just come and participate and there would still be prizes.

Director Martin

Is there anything in place with Winter Carnival and its connections to Residence Life? In past years in terms of first year students and a lot of the teams end up in residence. I just wanted to know if there is anything in place to combat that issue.

VP Hutchings

We are looking to strengthen our relationship with Residence Life and look at ways that we can create a better environment and better relationship as far as first years participating. Part of the contract is taking the step away from alcohol focus that has become Winter Carnival and move more to inclusive, fun programming. This will allow focus on the programming besides what happens outside of it. A big part of that is having a better relationship with Residence Life and talking about ways that we can oversee Winter Carnival a bit better.

Clubs and Associations

VP Jenkins

I don't have a lot of updates for you because a lot of my stuff has been very day to day. This is a lot of the reason why we are hiring the new position so that I can focus less on administrative day to day things and more on strategic oversight of the department.

1. We are looking through all the applications now which is me, Jason Verhoeve, the Director of Student Experience, and Shawna, the Human Resources Generalist. We are planning on hiring that person the second last week of September to start the last week of September.
2. We have 12 new clubs for this year so far so we will be accepting new registrations until the middle of September and then we will also be reopening more registrations again for the winter semester. We have things like guitar club and The Pillars Society.
3. We put one club on probation which is showing that our new governance structure is effective. We are working with the governance coordinator to create an appeals

process for clubs because before it was just my position who handled it. We made it so that there are more opinions in place in order to make that process fairer.

4. We have all the spots reserved for the Get Involved Fair that we are excited for and we created a form this year to ensure everything is more streamline and organized while doing it.

Finance and Administration

VP Wildish

1. With a lot of our volunteers gone this summer we are working on ways to better prepare ourselves for when September does come around and all of our volunteers come back in full force. The includes training, we have the coordinator conference so going through what everyone needs to know to be in the best position starting in September. I have been working with supporting Kim on anything orientation training related so the orientation conference and bootcamp that is coming up. I have been working to support her and make sure all the volunteers are getting the correct training they need to successfully succeed. Also volunteers need to know proper self-care as you know O-week is a big time commitment there and we really want to make sure our volunteers are not pushing themselves too hard.
2. I have been working with our director of student experience to do the online training for our volunteers. It has been successfully launched for all of our orientation volunteers and we are hoping come September to launch it again for general volunteers so that everyone is trained. The training includes everything from DEO inclusivity training to a member of Student's Union training.
3. I have been working with the Director of Student Experience and Student Affairs partners to establish a mental health training day to happen in September. This is for all of our coordinators and our peer connect volunteers. The day will include Safe Talk training and a summary of mental health because we are really trying to focus this year on providing the right amount of training for mental health volunteers. You also don't want to put them in the situation that they feel they need perform mental health first aid. We want to summarize it down and draw the line of how much they need to preform mental health first aid and who they should direct that situation to.
4. A big focus this summer for me has been disclosure. I have had a lot of meetings with Tyler, the Dean of Students office, Student Affairs, and HR Shawna to figure out a set disclosure procedure because we kind of an unsaid tone of how we deal with disclosure, but we want to have it in a written format. That is my goal this summer and hopefully get that finalized by the end of September.
5. You noticed the update in our contracts and the update to online applications. This says we have the right to actually convene with the student affairs team and if disclosure does come up and they have something to report they can send a list in and then it will be sent to their office and not just ours.
6. We have also been working on key performance indicators. We have introduced these to our coordinators this summer and we want to improve our benefits of key performance indicators. By the time the end of this year comes around we will see what is effective and what is not effective. For years to come we can give feedback and figure out ways to improve and see if there is anything that stands out and we are doing really well at so we can keep that going.

7. I have been working on a complete budget tracker. So that when our volunteers are doing that it can go directly into properly completing their budgets.
8. Also throughout the summer I was doing volunteer conduct for all of our orientation volunteers. Additionally, I made calls from the alternate list due to any volunteers that can no longer be a part of O-Week this year.
9. Hiring does open up September 1st for our fall hiring, our second biggest hiring season of the year. It will be open for a month including O-Week so that volunteers can get first years to sign up right away.
10. I have been working closely with Hiring and Recruitment this summer and my coordinator was in Waterloo this summer so we were able to do a lot of planning going into the year. We have really worked hard on increasing hiring promotions this year especially with our website. The website is now working on the search magnets and on the essential service posters so that is a big step.
11. We had our Hiring and Recruitment exec training last weekend. That went well and we are excited to get going with the year.

University Affairs

VP Aitchison

I emailed out an update last night, I will not read it all but touch on the major things.

1. This year Phil and I created a partnership with the VP Academic and Provost's office to direct all students appealing academic cases to our SRAC Service. There has been a significant increase in academic appeals, it was something we didn't expect. Phil and I spent a lot of May after exams ended and a lot of July early August dealing with students appealing and going through the appeals process.
2. I attended the OUSA Transition Conference in May where they elected executives such as Jamie Cleary President, Julia Wood VP Admin, and HR Kraymr Grenke VP Finance.
3. We established a partnership with Waterloo Residence Life and Student Residence Advisory committee to get campaigns in residence to help first years navigate their first experience when dealing with land lords. We did this in Brantford later on in the summer.
4. In June I met with Dr. Blouw to discuss University Funding Formula and Tuition Framework as well as the strategic mandate agreements. This is between the province and the University. He did guarantee us that student representation will be heard on the strategic mandate agreement negotiations. This is fantastic and thankfully the tuition framework idea for the University is with OUSA so there won't be bumping heads there.
5. We met with Dave Levac, MPP for Brantford and Speaker of the Ontario Legislature. We chatted about a few issues that are at the back of the written report and he wrote us two letters. One to the Minister of Advanced Skills Development asking that she hosts a separate round table for ancillary fees only with students. He also wrote a letter to the Minister of Consumer of Governor Services regarding meal plan roll over in the province, it happens here at Laurier now and we are looking to get that at other Universities too.
6. Phil and I met with Waterloo federation of students to plan out municipal/ regional advocacy strategy which has been working really well. He has been meeting with his counterpart over there all the time.
7. Discussions started around the fall reading days which the Senate will be reviewing at some point this year.

8. In July I attended OUSA Strategy Conference. We set priorities around experiential learning, university data, sexual violence prevention, tuition and ancillary framework/ funding formula, Ontario student grant, and student support services. These are big initiatives for the year so you will hear me talking about these a lot. All of us are authors this fall and I am tentative for winter.
9. Met with Jeff Henry to discuss Northdale Safety, Transportation as we have noticed an increase in crime rates in terms of robberies. We were able to discuss our concerns with the area and how the city can help improve and reduce that crime rate. Phil and I are meeting this week to continue the conversation.
10. We met with Michael Harris who is the MPP for Kitchener-Conestoga and the Opposition Critic for Transportation and for Research, Innovation and Science. He is connecting is with Lauren, who is the Opposition Critic on advanced education and skills development so we can start talking about our issues there. He has also said there is a lot of our issues line up with priorities so we may see some of our initiatives on the PC platform in 2018.
11. We met with Harold Albrecht Raj Saini, and Bryan May who are Members of Parliament in the region. We are getting connections for our Ottawa trip and we will be able to lobby conservatives who support post-secondary education on the federal level. Bryan May is on the Liberal side and Saini is getting us in connection with many MPs while we are there. It will be an active three days when we go to Ottawa.
12. I began collaborating in August with Leanne Holland-Brown the Dean of Students in Waterloo to work towards eliminating the requirement for medical documentation within the classroom throughout the year. We don't want students paying \$25 every time they need a medical note just to push a paper back. Professors legally can't hold that documentation so we are working on eliminating that. Both of our stances are that if someone is sick the student and professor needs to figure it out and they can't require medical documentation.
13. Tyler touched on the Queens conference.
14. Met with GO Transit to try and encourage a September rollout of GO to Brantford, I can't release any of the details but they were debating beginning the start of October and we convinced them September 3rd. We do not have a schedule yet.
15. Yesterday, Tyler and I met with Catherine Fife, MPP for Kitchener-Waterloo and NDP Financial Critic and Marwan Tabbara, MP for Kitchener South-Hespeler. The meeting with Catherine was extremely productive and she is going to be pushing their education critic to start petitioning regarding ancillary fees so their party can start talking about it in question period as well as she has encouraged me to write a letter to Minister Eric Hoskins and Minister of Health regarding international student healthcare. She said to CC her on it because she is expecting an unfavourable response and then she will start the dialogue back and forth.
16. I was appointed as Chair of eCampusOntario Student Advisory Committee which is an online learning conservatorium which every university is a part of and our mandate is just to improve online learning across the province.
17. The biggest thing upcoming is I will be meeting with Yvan Baker, MPP for Etobicoke Centre and Parliamentary Assistant to the Minister of Finance and Parliamentary Assistant to the Minister Responsible for Digital Government to discuss University data and making that more accessible.

Director Bellotto

Under August it says city of Waterloo working on a return to camps plan for the city, what does this mean?

AVP Marfisi

This is like an ad Hawk group and the purpose is information sharing and all the groups come together. The main endeavor is a door knocker on Tuesday September 20th before Homecoming it is not necessarily just for Homecoming, it is just nice that it falls before that. Typically, we will go out with by law or police and student volunteers to welcome them back to the community. It is kind of a welcome back information and will help increase safety awareness and make sure that Homecoming runs smoothly.

Director Ricci

My question is regarding the meetings with MPs and MPPs, are they usually receptive to your concerns?

VP Aitchison

But it is also a good opportunity for us when we do get those meetings. The house leaders for the other parties is a great opportunity for us to use these connections when we are in Ottawa in October.

Director DeSumma

What are the priorities discussed in terms of the noise in Brantford?

VP Aitchison

Technically as of 9pm everything has to be silent. It is very unrealistic in a student city. We are compromising to have non student areas to be 11pm and then with by law being a bit more lenient in student communities because obviously students are going to be a bit louder until 1 or 2am. Some have until a 12am by law and it depends on the level of noise. As of 9pm in Brantford it is supposed to be dead silent which is not realistic. We are working to improve that so less students get tickets and it is still a happy environment for the permanent residence as well.

Director Ricci

Out of curiosity, do you know how many MPs sit on the Post-Secondary Education Committee?

VP Aitchison

I do not, it is different for each party. The liberal one is just getting up and running and the Conservative one a lot of members that were on that committee did loose re-election so they are still rebuilding it.

Director Kelly

Talking about eliminating the requirement of medical documentation, is there a timeline for this?

VP Aitchison

No, unfortunately with Waterloo campus at least where academic advising and everything is centralized by faculty so they would have to work with every single faculty. Leanne started the push about halfway through last year when she found out how much it was. One instance was \$125 and she said that was completely unacceptable. We are having some pushback from faculties, whereas others seem more receptive but want to know what the rest are doing. It is all about getting all the faculties to take a side, it is going to be a lengthy process and I can't promise that it will be done by the end of my term but it is something we will see.

Director Lee

In terms of the cost for the note, where does that money usually go to? Does it go to the Wellness Centre or specific faculty?

VP Aitchison

No it would go to the Wellness Centre, if it were a government Wellness Centre. If it is a clinic, it would go to wherever their operation budget is. Once we renew our health paper it is just putting medical documentation under OHIP, but doesn't help international students right now because they are not part of OHIP. This is something else we are working on but overall it is becoming a significant amount for mental illnesses.

12. Committee Update: Ownership Linkage

Director DeSumma

We had our second meeting this past Sunday where we discussed our plans for the get involved fair on both campuses. Our plans essentially will be setting a bristle board up with basic information on what the board does and what the membership committee consist of for the year. There will also be some free items.

The prominent aspect of the booth this year is that the committee decided it would be in our best interest to have a whiteboard activity. We will have student's write what they want to see from the Student's Union do or any other questions then we will take a picture of them holding the board that they wrote and hopefully work with marketing to have the photos posted on the Facebook page. We felt this activity would be a fun and interactive way to get feedback because that is essentially what the role of the committee is.

Lastly, I will be sending a doodle pool out sometime next week to figure out when directors are available to help maintain the booth. If you are involved in O-Week in any capacity, if you can find time to get involved that's great. If you instead make the effort to get students to come to the booth, as an icebreaker or Go Team member I would count that as participation. Just a reminder again that all Directors are required to attend at least one OLC event each term, if we can knock off most of that in this first event, then it would be less stress for me.

Director Bellotto

Are you going to inform the students on what the Student's Union is?

Director DeSumma

Pretty much, I hope you all know what your role is. One thing we talked about is we want consistency in our answers. We want you all to know what you are saying and have the same responses. Also so that we don't have any inconsistency with what we are telling the students. We are essentially telling the students what the Student's Union does and what our roles do and what we are doing when we sit behind a table.

President VanHerzele

Just to follow up, referring to the info fair and the get involved fair, this year the Student's Union has been taking an approach that is primary so I wasn't sure if it was going to be concrete but the more I think about it the more I want it to be. We are going to have our management team out during the get involved and information fair on both campuses during the times that it is there to have a Student's Union booth next to the Board of Directors and UDesk. This is to give first year more of a broad example of what the Student's Union does as opposed to going up to specific committees that day. We are looking to raise that awareness to make it a new initiative.

Director DeSumma

The last thing is that along with the Doodle poll I will be sending out a Facebook pool to see if any of you would be interested in making the trip down to Brantford and maintain that booth the following day since there would only be two of us to run the booth that would be appreciated.

Director Bellotto

What are the hours?

Director DeSumma

On Thursday in Waterloo it is 10-3 and on Friday in Brantford it is from 10-4. They are both outside on Alumni Field and outside of the research and academic centre in Brantford. If you drive to Brantford you will be reimbursed.

Director Martin

This is Thursday September 8th right?

Chair DeSumma

Yes

13. Recess

Motion 5 (Jang/ Ricci): **Motion to recess for 5 minutes**

Vote: 9-0-0

Result: Motion Passes Unanimously

14. Enter Meeting

Motion 6 (Ricci/ M. DeSumma): **Motion to exit recess and resume the meeting**

Vote: 9-0-0

Result: Motion Passes Unanimously

15. Elections

Senator

Motion 7 (Ricci/ Martin): **Motion to approve the election of Colin Aitchison as Senator for Wilfrid Laurier University.**

Vote: 7-0-2

Result: Motion Passes

Motion 8 (M. DeSumma/ Kelly) **to destroy the ballots**

Vote: 9-0-0

Result: Motion Passes Unanimously

In your agenda packages there is a brief overview of the Senate position and responsibilities. The Senator we are appointing today, their term will end on June 30th, 2017 when the school term ends. We have Colin Aitchison and Jacob Driver who are the two candidates approved for the election.

Opening

VP Aitchison

The reason I am running is because I couldn't run last year since I was officiating elections, there was a conflict there. In this role I already go to every single Senate meeting as a non-voting member. Last year and this year I've noticed that the Senators don't have a fully educated view, which is fair they are not aware of everything that is happening. We have had a few people in my role in the past, Chris Walker and Steven Franchetto, who sat on the Senate. This is where the fall reading week stuff came out of was these educated student senators who were able to provide that expertise. I think that it will be an interesting year as I know faculty is against re-implementing the fall reading week. Having students say we want to keep it will be useful and there is a lot of other policies that are coming up this year that I think require professional voice.

Jacob Driver

Since I first started at Laurier I tried to be as involved as I could. This past year I ran for the Board of Directors and Board of Governors and I had a great experience, plus meeting you all. The opportunity has now arrived for me to run for the Senate and I believe I have the skillset to aid in the endeavors that the senator tries to accomplish. I feel, as Colin has stated, that uneducated folks are around the table and if he and I are equal to bring those voices to the senate. I do thank you for your time on a Saturday and I hope you have a good day.

Director DeSumma

The Senator that is elected will be placed on a committee that is known as SCUT, please tell me what the acronym stands for and what the overall objectives of the committee are?

Jacob Driver

No comment

VP Aitchison

Senate Committee of University Teaching to support the recommendations on how to improve teaching and on the quality of teaching.

Director Ricci

My question is for you VP Aitchison, how would this look in your schedule if you were both a VP and Senator?

VP Aitchison

I go to every Board of Governors and Senators meeting in my position where I don't have a vote or a voice. Since I need to know what is going on at the University at all times, I go to those for informational purposes. It would be good to have an educated vote and voice at the same time.

Director Kelly

As member of the Senate you must be impartial towards different faculties, how will you manage to do that?

Jacob Driver

The best way I feel I could accomplish that is by following through with an exercise that is simply just engaging with all members of campus equally. I engage with a variety of students and able to get difference of opinion to produce a better opinion for my thoughts rather than just speaking in regards to my own faculty.

VP Aitchison

I want every student at Laurier to have the best educational experience. I work for all faculties as well as levels of administration and political parties. I am politically biased and something I have been doing from May 1st is separating my personal and professional opinions and this will continue whether I am in the role or not.

Director Ricci

Without mentioning the statues or fall reading week mention something that the Senate talked about in the past.

VP Aitchison

This effected every single faculty, Integrative Process Resource Management which is based on different outcomes and it effects budget and finance for each faculty. I wouldn't even think statues were important on the Senate side.

Jacob Driver

I feel that University should be holistic institution that provides a holistic education. The fact that we cut certain programs last year, for example anthropology started to get liquated and we are making it that you can no longer graduate with an anthropology major. This is something I don't appreciate.

Director DeSumma

This is a question for VP Aitchison. As a previous Chair of the Board you had a lot of influence on the current sitting board with roles in their training and elections. With that in mind, if you were elected it essentially, I am not saying it will, could reflect poorly on the board since this position is elected by the people you worked closely with. What will you do to ensure that this is not reflected on us as a board?

VP Aitchison

I would expect you as a board to make a decision based on the evidence provided in front of you, and not vote for me because I facilitated your elections. I had no role in whether you got elected, you did that yourself. I just processed packages and counted ballots. I expect you to keep yourself held to that standard of non-bias and choose the candidate that is best for the role. I would be disappointed if you chose me just because of my role.

Director Kelly

This is a question for VP Aitchison. As you mentioned you are already at the meetings, do you think the overlap would be a value to either of those roles?

VP Aitchison

I would say no I don't think so. It would actually enhance this role as well as enhance the student voice. A criticism of Student Senators has always been that they don't talk. Kanwar and TJ were the only ones that talked last year. I am going to be at every Senate meeting, I might as well have a voice and a vote.

Director Ricci

This one is more towards Jacob. What kind of qualifications do you have to be on the Senate?

Jacob Driver

One of the biggest qualifications I have is a willingness to engage with student body. I will sit somewhere and I will go and approach tables, stop groups, and ask individuals who are willing to have conversations to seek out their opinions and concerns. I have been doing that since my first year and is something that has snowballed into a grander ability. I find it fun and it is a nice way to engage with people aside from class, but that is my own personal view.

Director Ricci

How many senate meeting have you been to?

VP Aitchison

In total 4 or 5, there has only been one I went to in this role.

Jacob Driver

I attended none and last year I as unable to attend any.

Director Bellotto

How do you feel you could do better than the previous senator?

Jacob Driver

I have never actively met any of our Senators, I have had multiple conversations with Kanwar on many topics. None came about from him actually engaging with myself, I do not mean that rudely, to set the bar higher to bring student concerns on campus in the classrooms to the table and everywhere they may not have a voice.

VP Aitchison

Actually showing up is my biggest one. It is a criticism that I have said and I was asked at the first Senate meeting, there was a discussion around reading week there was a discussion. Kanwar talked and then the Senate pushed through some programs without people putting their opinions against it. The Senators just haven't been doing their roles. It is nothing against them as individuals, I won't have class during this time so I will be able to be there.

Director Lee

This is more of a question for Jacob, Colin I know you meet with professionals on a day to day basis which is similar to the position you are running for. You will be sitting on a committee with faculty and staff and chatting with professionals. Can you speak to your experience and how comfortable you are with talking to professionals as well as students?

Jacob Driver

Engaging with members of the community on campus or in the city of Kitchener and Waterloo. The past year I have been involved with a Laurier partisan group and I have engaged with Member of Parliament as well as people in the community who have grievances. This summer specifically I worked pretty intensively presenting a piece of policy, I got that passed and I made it all the way to our mock parliament. It was on its way to the final ballot to be voted for the policy presented to the party. There are a lot of great policies so I did not win but the ones who did, I was in support of so I do not feel I lost. I find that I am able to engage with large groups and I have no issues stating my point and holding my grounds. If there is a statement that needs to be made, I do not feel that I cannot make it.

Director Martin

I have a question for Jacob on engagement and how important it is for you to reach out to students and make those connections. I want to know because student engagement is really difficult, by what means are you planning on to engage with them?

Jacob Driver

I have been thinking about how to actively engage people so that they want to come up to me and want to be open to engaging with me. I went to an interesting shirt signing party, everyone wore a white shirt and then you walked around and signed shirts. I personally have acquired full body white suits for industrial cleaning and I have no issue going around campus talking to everybody and having people freely come up and engage with me because they want to sign the suit.

President VanHerzele

At Senate you will be speaking with administration about some heavy issues and strategy when it comes to the University that impacts the student body. Explain how you will be able to facilitate conversations in that room when you are talking to the full time administrators, VPs of the university, and ultimately the President of Laurier.

VP Aitchison

This is something that I always thought of even when I worked for a local party last summer, when I talk to someone I don't see them as what their position is, I see them as a peer. I don't care if you are a student, a high school student, or Dr. Blouw. The way I would approach these conversations is not holding them to high esteem because of their positions.

Jacob Driver

We have the ability to engage others in a respectful manner and a professional manner in turn treating others like this encourages them to do the same to have proper dialogue to address the issues and not circling around.

Director Ricci

Students can be elected into these committees. Can you name two committees?

Jacob Driver

My goal wasn't to be put on committees where I feel I have to champion an issue over another. My goal was to bring a holistic mindset for the student of campus.

VP Aitchison

The vacant senator sat and the University Teaching committee and another committee is the nominating committee.

President VanHerzele

What is one strength your opponent can bring to the table and in the role of Senator?

VP Aitchison

Due to the position I am in with the Student's Union, if I heavily disagree with an administrator I can't tarnish that relationship. Whereas Jake's strength is that he doesn't have that organizational responsibility with him. If he humbly disagrees he can have a more intense discussion. I have to keep it a happy medium I can't burn any bridges essentially he doesn't have to uphold that organizational responsibility.

Jacob Driver

Colin has a skill to have a cohesive dialogue so he does not bring any outstanding issues to the table or when opinions differ from his he is able to put that aside.

Director Lee

Explain a weakness you have going into this role, how will this affect you and what can you do to overcome this?

Jacob Driver

I do not know all the details and I would be coming to the table without being heavily involved that way. This is not a horrible disadvantage and it would act as an overwhelming motivator to actively seek out those answers.

VP Aitchison

I am not just an average everyday student. If Jake spoke at the Senate, he would be someone who they don't hear from all the time. Anything I would be talking about is something that admin hears from me already.

Director Bellotto

This is for Colin, I know you are very involved with the Student's Union and a lot of your friends are a part of the Student's Union, how could you voice the opinions of students outside of the Student's Union.

VP Aitchison

I have been heavily involved in SICO which is now AWEST and working with Science students. Additionally, I get a lot of data from students that no one else is going to interact with and surveys that I email to them and it is stuff that I see in my day to day work to voice their concerns. I try my best in my current role by using that data.

Director DeSumma

For Jacob; what research have you done to be able to jump right into the role since the vacant Senator position started July 1st.

Jacob Driver

I did do some background information on the role I was applying for when I saw the position open up online. Clearly I have not done enough since I haven't been able to partake in answering these questions that have been asked.

Chair DeSumma

As a student Senator you will work with six other student Senators. One being from Brantford and five from Waterloo. How will you work cohesively with the other six student Senators so that you bring out the best interests of each of them and as well as all students on both campuses.

VP Aitchison

When I first heard about this position a Senator, Chris Walker called it a silent student coccyx, they would all meet with him so that they could have a better understanding of what was going on at Laurier across both campuses. This is something that I want to bring out in meetings with all Student Senators so that we can say here is something coming up on the table and here is the Union stance. I don't care if you support the Union stance, you are independent students but here is the data backing up our stances and we can use this data for any issue at Laurier and your own ambitions please use it. I just want us to represent students to the best of our abilities and I know the average student can't get that information.

Jacob Driver

When I am working in a group I like to be able to help people capitalize on their strengths but not solely and address some weaknesses. I enjoy working with groups more myself because that mindset can be brought out and I myself can improve.

AVP Marfisi

How would you work with the student Senator from Brantford specifically so that you can have a holistic view of both University campuses and represent all Laurier students rather than just your own campus?

Jacob Driver

Actively making an effort to go to the Brantford campus and not just show up for two hours to say hi to people but actually make time to engage. This is important to overcome the geographical barriers.

VP Aitchison

I know Matt, I've worked with him in the past. I would say working with them and finding out what they are passionate about and seeing how I can help support them with the knowledge I have. I have spent time on both campuses throughout my undergraduate career, I am not going to say I am going to go talk to every single Brantford student every week, because it gets said every election and it doesn't happen. Being able to share my knowledge base and finding out what Matt is passionate about in addition to seeing what is key on the Brantford campus.

Closing Statements

Jacob Driver

Thank you for the opportunity to speak here I do appreciate that you are coming on a Saturday and I thank Collin for being a worthy adversary within this discussion and I hope that whoever you do pick is able to fulfil that position on both the Waterloo and Brantford campus.

VP Aitchison

I don't want my knowledge base to be a selling point on me, a lot of the targeted questions were based on trying to find out what knowledge Jake has that I don't have, but that's fine. Don't vote for me based on my knowledge base, vote for what I want to do and vote for Jake for what he wants to do. I think that Jake would be a great senator as so would I, at the end of the day it is your decision.

BMD#2d3 Direct Inspection Committee

Motion 9 (Jang/ M. DeSumma): **Motion to approve the acclamations of Directors Bellotto and Kelly to the BMD#2d3 Direct Inspection Committee.**

Vote: 7-0-2

Result: Motion Passes

- Director Bellotto nominated **Director Kelly** to the BMD#2d3 Direct Inspection committee
- Director Kelly nominated **Director Belloffo** to the BDM#2d3 Direct Inspection committee

EL#21 Direct Inspection Committee

Motion 10 (Molkoski/ Ricci): **Motion to approve the acclamations of Directors Bellotto and Kelly to the EL#21 Direct Inspection Committee.**

Vote: 7-0-2

Result: Motion Passes

- Director Bellotto nominated **Director Kelly** to the EL#21 Direct Inspection committee
- Director Kelly nominated **Director Bellotto** to the EL#21 Direct Inspection committee

GP#2g1 Direct Inspection Committee

Motion 11 (Kelly/ Martin): **Motion to approve the acclamations of Directors Bellotto and DeSumma to the GP#2g1 Direct Inspection Committee.**

Vote: 7-0-2

Result: Motion Passes

- Director Bellotto nominated **Director Kelly** to the GP#2g1 Direct Inspection committee
**Director Kelly does not stand*
- Director Kelly nominated **Director DeSumma** to the GP#2g1 Direct Inspection committee
- Director Ricci nominated **Director Bellotto** to the GP#2g1 Direct Inspection committee

16. Fall Term Meeting Schedule

Motion 12 (Lee/ Kelly): **Motion to approve the fall term meeting schedule as presented**

Vote: 8-0-1

Result: Motion Passes

Director Ricci

Can we discuss why this format was chosen, we had talked a lot about the schedule.

Chair DeSumma

After that discussion I reached out to every director and had more of an under the table vote. There were great points on both sides, I took a neutral stance and didn't include my own views, so I did what the board overall wanted.

Director Bellotto

For direct inspection it says that it is due on Oct 21st, how come it is not due in September?

Chair DeSumma

When the direct inspection committees are formed there is a two month period to get those final reports submitted just in case we can't get it completed in the first month.

17. Appointment of Interim CRO

Motion 13 (Jang/ Ricci): **Motion to appoint Colin Aitchison as Interim CRO.**

Vote: 9-0-0

Result: Motion Passes Unanimously

Director Ricci

Great discussion, everyone.

Motion 14 (M. DeSumma, Bellotto): Motion to destroy the ballots for Interim CRO

Vote: 9-0-0

Result: Motion Passes Unanimously

Chair DeSumma

Since Chris Hyde left the Student's Union we have the CRO position vacated and in that position they will be overseeing and staff support for hiring and basically be the kind of resource for the ACRO to get elections started. After discussions with Tyler and Phil we decided to narrow it down with recommendations from all of you to two names for the interim CRO: Colin Aitchison and Tony Massi (Director of Brantford Operations on the Brantford campus). We wanted to hear from all of you since you will be the ones appointing that CRO by vote to see your viewpoints on the subject.

Both candidates would be great. Tony has demonstrated interest in the position and he knows the elections policies, he is a staff support role already so he has been very open to continuing to support whoever is hired. Of course Colin is a great choice as he knows the elections policy, he was the Chair last year and is well aware so he would be a great backbone as well. Of course, I wanted to leave it to you.

Director Ricci

Thank you and I think it is very clear that VP Aitchison is the most qualified in this scenario as he was Chair with experience running elections. I intend in supporting him as he has been with the organization for so long, he knows how it is done and I think this is a no brainer in my opinion but I do understand other views.

Vice Chair Molkoski

Towards yourself Chair DeSumma and President VanHerzele, can you compare what each candidate's work load is like now? Maybe you lean one way of the other as to who could take on more work.

President VanHerzle

That was a big point of contention when it came to who could possibly be brought into this pool of applicants. We discussed at length both Tony and Colin's current workloads. We deemed that both are viable solutions due to this interim spot, due to the fact that this is an interim spot. It's a beneficial opportunity for Tony Massi as it would help him develop his skill sets when it comes to assisting students on a different platform. He helps a lot with on the ground work when it comes to programming and he has had a hand in viewing and being a part of those discussions in terms of elections processes. However this would be a way for him to now take an extra step out since his promotion to director and taking a look at high level oversight.

Colin was deemed viable due to the fact that his experiences is almost unparalleled when it comes to what he has done for the elections process. He is currently working with Chair

DeSumma as well with looking at the elections policies from last year to rectify some of the changes that we wanted to accomplish and he will be able to, as the interim CRO, take over from where full term support has left off. He will be able to support the CRO in a different capacity as he did last year due to the fact that he was Chair. At the end of the day, this portfolio will most likely be folded over into the DPRA who will fill Hyde's position upon his hire, but until that point we just need someone who is willing to put the effort forward with the knowledge and skills.

Chair DeSumma

Just to speak to that last point. It is very hopeful that the person who will be replacing DPRA Hyde's position will have that policy and governance skill set to hopefully have them as the CRO moving forward but likewise moving forward we will still need to appoint a full time CRO whether it be that person or someone else in the organization.

Director DeSumma

A concern for me is now that we have elected VP Aitchison to the role as Senate, what would be his top priority if he took on the role as interim CRO?

President VanHerzele

VP Aitchison has expressed his capabilities to myself and I sat down with him one on one about this exactly knowing that he would be running for the position as Senator. I asked him if he could take it and he has assured me that there would be no issues with this due to the fact that his senate duties as he mentioned during election process will be folded over into what he is already doing. This will allow that time and since as a VP of University Affairs, he knows the content, it is enhancing him on both ends as a Senator and as a VP of University Affairs. If he were to take on this responsibility, he would be the support for the ACRO and would ensure that the ACRO would be well equip with policy changes that may come out of the following months of discussion. It wouldn't be the case that he cannot continue on as VP as well as his undergraduate studies.

Director Martin

We all know Colin on a personal level and I think that he is definitely a great option. My only question is I worry how much is being involved too much. I worry that in his new position as Senator and being a student, I question is he going to be stretching himself too thin and will those positions be done to the fullest of his capability or will there be situations where he is too busy?

Director Ricci

I just want to echo that this is an interim not permanent position. He has already been going to Senate meetings so now that he is a Senator, it isn't new for him.

Chair DeSumma

To answer your question, the CRO position is an oversight, the ACRO once they are hired. The main involvement that the interim CRO will have will be on the hiring panel along with myself along with someone from the finance department to hire the ACRO and then after that they will be questioning resource for the ACRO. The ACRO will have most of the work.

President VanHerzele

Just for your knowledge this is very preliminary but the replacement for Hyde and since our HR generalist has returned this past week it has been a large point of discussion. It is looking to happen by November. That means there will be a maximum of two senate meetings and as Chair DeSumma mentioned this is an oversight position that is essentially going to be the interim support for policy development that is happening under Chair DeSumma's portfolio. It is a support in lieu of having that resource gone.

Director Bellotto

The Interim CRO and the ACRO are two different positions?

Chair DeSumma

Yes.

Director Lee

What is the weekly commitment in terms of hours and are they paid?

Chair DeSumma

There is no difference in pay and this is why we wanted someone within the organization to step in is because then they are already paid by the organization. There is no weekly hours or commitment, really their commitment would be getting questioned by the ACRO once they are hired whatever time is allotted for interviews once we decide who will be the candidates. Aside from hiring it is basically answering questions and being that support.

Director Kelly

Colin has a lot of experience with policy and advocacy. Would someone be able to speak more to the experience of Tony?

President VanHerzele

Tony is faithful to this organization beyond all measure. What he brings is not necessarily the skill set or the level of understanding that Colin would be able to bring to the role but the relatability to work with the student body and the ability to work with people without meeting them before. If you haven't met Tony, look forward to it! But at the end of the day, his qualifications, he has been with the organization since he has been here for a decade and understands the changes that have happened due to the fact that he was here for all of them. He has long-lasting organizational memory as well as his processor. The reason the CRO portfolio was folded into the DPRA role was just because of his knowledge. This is simply a support and he is a full time staff.

Chair DeSumma

To speak to Tony, Tony has been a support and is the definition of support, which is why he was such a high consideration for this role as well, next to Colin. This is because through my experience with elections, and I've been through three elections now, he has been that support for candidates on the Brantford campus. He has always been willing to help, willing

to learn, and what makes him a great candidate as well is his willingness to grow his pool of knowledge in whichever department for the sake of growing within the organization.

AVP Marfisi

Point of information: not in terms of bias but Colin does have myself and AVP Yurt on the Brantford campus who works closely and work with President VanHerzele to support him.

Director DeSumma

It would be very beneficial to select Tony as he is a full time staff member and is less likely to be biased. Colin is a student and may know people applying to ACRO and there is a potential for him to be biased or influenced. It is less likely to have an impact if we select a full time staff member and we know the type of guy Tony is.

Director Lee

To clarify: This person is on the hiring panel for ACRO and for DPRA?

Chair DeSumma

They wouldn't be on hiring for DPRA, only ACRO and then everything else is a support staff for the ACRO along with myself.

President VanHerzele

If that is an issue, I could fill in on the hiring panel as well.

Director Lee

The ACRO is the 5-6 month job?

Chair DeSumma

Yes, Bianca's job last year.

Director Kelly

DPRA worked out of the Waterloo office and Tony Massi works out of the Brantford campus would this be an issue?

Chair DeSumma

I don't believe so, personally.

President VanHerzele

For the role of DPRA, probably. Just due to the fact that the support system is here for our Vice President who is often housed here but has full multicampus roles. However, we are not talking about the DPRA position, we are talking about the Interim CRO. That was just a role that got folded in to the DPRA position. Technically they could be two separate people, but could also be one person's portfolio. CRO could go to Phil Champagne's portfolio or it could go to Shawna Wey, it could go anywhere with no impact. But for DPRA, yes that could for sure have an impact.

Chair DeSumma

It was Chris in the past because he had that knowledge already. It could be anyone else in the office, we just felt these two were the best candidates.

Director Bellotto

Would the ACRO be someone different than Tony or Colin?

Chair DeSumma

Yes. The ACRO is hired at large.

Director DeSumma

I am going to throw my support behind Tony because I think that Colin would be stretching himself too thin with the roles he has. VP University Affairs plays a huge role and now that he is on the Senate I think it will be too much for him regardless of his support staff he has. I do think if we select Tony it would be a good chance to broaden the knowledge of the election process down in Brantford because there hasn't been much with that recently as it has all been here.

Director Ricci

Director DeSumma, you mentioned the possibility of bias from VP Aitchison. Why do you think there would be no bias with a full time staff?

Director DeSumma

Because if you're a student you are more likely to hire your friends whereas a full time staff member wouldn't care if you are running for a position or not. That's my point of view. If you're a full time staff you don't really have any leeway with students regardless of as a support staff, if you're a student there's more bias if you're the same age.

18. New Business and Announcements

Chair DeSumma

Congratulations on making it through the long meeting, O-Week is going to be great and as Directors you can be involved through that as well and I will let you know once I find out more details.

President VanHerzele

AVP Marfisi approached me a while back about an event coming up in our community through MACCA. It is a BBQ on September 18th and we decided that it would make the most sense for Board members to come out as you were all elected, it would be great to have representatives out. We will send more information.

AVP Marfisi

Also the door knocker campaign that I was talking about, you are all invited to come as it is good community involvement.

Director Ricci

Shoutout to the Shine baseball happening today at Waterloo park and Wilf's is having a silent auction tonight

President VanHerzele

I would like to wish you all a great end of your summers and I look forward to seeing you all as students return to campus and orientation week kicks off. Enjoy your last few weeks of summer.

Keep eye out for meeting evaluation form.

19. Adjournment

Motion 14 (Molkoski/ Jang): **Motion to adjourn the meeting**

Vote: 9-0-0

Result: Motion Passes Unanimously

Meeting adjourned at 2:35pm

Next Meeting is Friday September 16th at 3:00pm

fi, For Information

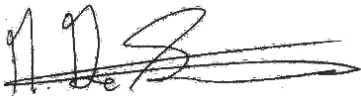
fd, For Discussion

D, Decision required

adm, Administrative task

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the WLUSU Board of Directors.

Date Signed: August 20th, 2016



Nick De Summa
Chair of the Board & Chief Governance Officer
2016-17 Students' Union BoD

Date Signed: August 20th, 2016



Nick Molkoski
Vice Chair of the Board
2016-17 Students' Union BoD

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Statement of Operations by Department

3 Periods Ending Jul 23, 2016

	Revenue	Expenses	Profit/Loss
Fred Nichols' Campus Centre	70,786	456,154	-\$385,368
Health and Dental	0	361,345	-\$361,345
Turret	4,037	19,810	-\$15,772
Wilfs	93,243	244,009	-\$150,766
William's Coffee Pub	70,901	106,541	-\$35,641
Centre Spot/U-Desk	9,542	687	\$8,855
Food court/leaasing operations	9,000	39,121	-\$30,121
University Affairs		38,399	-\$38,399
Campus Clubs and facult associations		50	-\$50
Services and programming	7,520	86,926	-\$79,407
Administration		2,504	-\$2,504
Governance and Fees	0	1,048	-\$1,048
President		2,382	-\$2,382
Brantford BSC, Admin, Fees, EVP & Governance	0	1,734	-\$1,734
Brantford Activities	0	28,835	-\$28,835
Brantford Services	0	30	-\$30
Brantford Operations		110	-\$110
Total	265,028	1,389,686	-\$1,124,657

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Schedule 1- Revenue

3 Periods Ending Jul.23, 2016

	Actual	Budget	2017 Full Year Budget	Variance
Fred Nichols' Campus Centre	70,786	77,773	1,296,216	(6,987)
Health and Dental	-	-	2,424,940	-
Turret	4,037	-	217,900	4,037
Wilfs	93,243	92,700	2,700,062	543
William's Coffee Pub & Golden Grounds	70,901	63,000	559,095	7,901
Centre Spot/U-Desk	9,542	4,017	133,900	5,525
Food court/leasing operations	9,000	9,000	537,090	-
Services and programming	7,520	5,700	542,428	1,820
Governance and Fees	-	-	1,088,776	-
Brantford BSC, Admin, Fees, EVP & Governance	-	-	873,832	-
Brantford Activities	-	3,500	86,881	(3,500)
Brantford Services	-	2,500	5,000	(2,500)
Total	265,028	258,190	10,466,120	6,838

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Schedule 2- Expenses

3 Periods Ending Jul.23, 2016

	Actual	Budget	2017 Full Year Budget	Variance
Fred Nichols' Campus Centre	456,154	523,801	2,619,005	(67,647)
Health and Dental	361,345	327,003	2,180,017	34,342
Turret	19,810	34,392	286,596	(14,582)
Wilfs	244,009	286,815	2,607,411	(42,806)
William's Coffee Pub & Golden Grounds	106,541	140,537	669,224	(33,996)
Centre Spot/U-Desk	687	3,391	84,780	(2,704)
Food court/leasing operations	39,121	46,619	202,693	(7,498)
University Affairs	38,399	16,685	72,300	21,715
Campus Clubs and facult associations	50	20,546	89,034	(20,496)
Services and programming	86,926	111,119	740,793	(24,193)
Administration	2,504	5,882	39,210	(3,377)
Governance and Fees	1,048	18,489	123,262	(17,441)
President	2,382	6,500	43,332	(4,118)
Brantford BSC, Admin, Fees, EVP & Governance	1,734	137,608	573,365	(135,873)
Brantford Activities	28,835	15,642	104,279	13,193
Brantford Services	30	2,605	17,368	(2,575)
Brantford Operations	110	2,018	13,450	(1,908)
				-
Total	1,389,686	1,699,651	10,466,120	(309,965)

Products:

1. Review and assess the effectiveness of the current Executive Limitations #2d, #2e, and #2f in providing adequate information and support to the Board.
2. Review and assess the information provided by the CEO with regards to the metrics included in the operational definition.
3. Review and assess budgetary compliance with the Ends policies and Strategic Plan.

Authority:

1. This committee shall issue recommendations and offer alternatives to the Board but has no authority to ratify any changes to policy.

Composition:

Membership shall consist of:

- a. The Chair of the Board; and
- b. Three (3) Directors to be elected by the Board.

Time Frame:

1. This committee shall present a midterm report to the Board of Directors on or before October 31 of the academic year.
2. This committee shall present its final report to the Board of Directors no later than March 31 of the academic year.

September 16, 2016

Directors of the Board,

First and foremost I would like to commend you on your great work to date. Many decisions have found their way to the Board table and I appreciate each of your flexibility and hard work right from the beginning of your terms.

I am writing this letter to you today to express concerns that I had following the meeting of August 20th, 2016. The concerns stem from our discussions surrounding the Senate election and appointment of an Interim Chief Returning Officer. Specifically where the board created an unprofessional environment while questioning candidates for both positions.

During the meeting, an unprofessional atmosphere was created for Directors because there were many times when the discussions at hand were more argumentative than constructive. There were also times during both question periods where deliberations were not equitable to both candidates. If escalated, I believe this could have led to a breach of GP#2c, which states that "The Board commits itself and its members to ethical, businesslike and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members." Moving forward, if Board members cannot remove bias while deliberating, they should abstain from voting and declare a conflict of interest prior to the discussion as per GP#2c.2b.

As Chair, I also played a part in allowing the questionable conduct to continue by allowing a heavy, one-sided line of questioning, and for that I apologize.

Thank you for your understanding. I have complete faith in our capabilities as a Board and am fully aware that small hiccups happen along the way. By being cognizant of our actions and communicating with each other in an open, professional, and ethical manner, we may continue to work together in a positive and efficient manner that is beneficial for the entire organization.

Best regards,



Nick DeSumma
Chair of the Board & CGO
Wilfrid Laurier University Students' Union