**WILFRID LAURIER UNIVERSITY STUDENTS’ UNION**  
**CLUBS AND ASSOCIATIONS**

**SPONSORSHIP FORM**

**BACKGROUND**

The Agreement is between **[INSERT SPONSOR/COMPANY NAME],** hereby referred to as the **(Sponsor)** and the **Wilfrid Laurier University Students’ Union** on behalf of **[INSERT CLUB NAME],** hereby referred to as the **(Club)**.

Club Information:

* Club Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Club Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Club President(s) Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Club President (s) Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor Contact Information

* Sponsor Name (Company): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Sponsor Contact Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Sponsor Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Sponsor Contact Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Sponsor Contact Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agreed upon dates of contract:

* Start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (MM/DD/YYYY)
* End date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (MM/DD/YYYY)

In consideration of the parties described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, The SPONSOR and theCLUB (individually the “Party” and collectively the “Parties”) to this Agreement) as follows:

**SERVICES PROVIDED**

1. The **(Sponsor)** hereby agrees to: (payment and any other items given)
2. The **(Club)** hereby agrees to: (terms of service/services given to the company)

**TERM OF AGREEMENT**

1. The term of this Agreement (the “Term”) will begin on the date of this Agreement and will remain in full force and effect until completion of the Services, as outlined in the Services Provided section, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended with the written consent of the Parties.

**COMPENSATION**

1. **(Sponsor)** will be invoiced upon the signing of the contract.
2. Invoices submitted by the **(Club)** to the **(Sponsor)** are due within 30 days of receipt.
3. In the event that this Agreement is terminated by the **(Sponsor)** prior to completion of the Services but where the Services have been partially performed, the **(Club)** will be entitled to pro rata payment of the Compensation to the date of the termination provided that there has been no breach of contract on part of the **(Club)**
4. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in Canadian Dollars (CAD).

**PAYMENT METHOD**

Payment Information

The Wilfrid Laurier University Students’ Union can accept payment via the following methods:

* Cheque
* Electronic Funds Transfer
  + Void Cheque/ Banking Information can be provided upon request
* E-Transfer
* Visa
  + Note: Credit Card payments are subject to an additional fee of 5%of the value of the sponsorship.
    - We **ONLY** accept VISA and Mastercard

Information about how to process payment via the various payment methods will be provided on an invoice.

If you have any questions about payment methods, please contact [rachaelallen@wlu.ca](mailto:rachaelallen@wlu.ca)

**CONFIDENTIALITY**

1. Confidential information (the “Confidential Information”) refers to any data or information relating to (SPONSOR)**,** whether business or personal, which would reasonably be considered to be private or proprietary to **(Sponsor)** and that is not generally known and where the release of the Confidential Information could reasonably be expected to cause harm to the **(Sponsor).**
2. The **(Club)** agrees that they will not disclose, divulge, reveal, report, or use, for any purpose, any confidential information.
3. All written and oral information and material disclosed or provided by **(Sponsor)** to the **(Club)** under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the **(Club)**

**MODIFICATION OF AGREEMENT**

1. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by an authorizes representative of each party.

**GOVERNING LAW**

1. This Agreement will be governed by and constructed in accordance with the laws of the Province of Ontario.

**Use Of Funds**

1. **(Sponsor)** consents to the use of funds provided to **t**he **(Club)** to be partially and/or entirely used for monetary prizes awarded to students. (Indicate below)

ロYes ロNo ロNot Applicable

**SIGNATURES**

**NOTE:** *Signatures are collected electronically using a program called Consigno. Signatories will receive an email from* [*consignocloud@notarius.com.*](mailto:consignocloud@notarius.com) *Please note this email so that it is not mistaken as a phishing attempt or a scam email***.**

By signing this Agreement, the Parties agree to all terms and obligations set forth in this Agreement.

**X PERSON, TITLE**

COMPANY

**CLUB PRESIDENT FULL NAME**

TITLE

CLUB NAME

Clubs and Associations Department

Wilfrid Laurier Students’ Union