

LOTTERIES AND GAMBLING POLICY

Approving Authority: President and Chief Executive Officer

Administrative Responsibility: Director, Policy Research and Advocacy

Original Approval Date: November 29, 2019

Date of Most Recent Review/Revision:

Related Policies, Procedures, and Documents:

1. Purpose

1.1. This policy outlines the relevant regulations and guidelines that all Students' Union programming or activities must follow and consult prior to organizing any gaming event or lottery scheme. Important resources include:

- [Criminal Code \(Canada\)](#)
- [Gaming Control Act \(Ontario\)](#)
- [Alcohol and Gaming Commission of Ontario – Lottery Licensing Policy Manual](#)
- [City of Brantford - Lottery and Gaming Licensing](#)
- [City of Waterloo – Lottery sales](#)

2. Definitions

2.1. **Gaming event:** An occasion on which a game of chance is played pursuant to a licenses.¹

2.2. **Lottery scheme:** Any gaming scheme that has the following three components: a prize; payment of a fee; and a chance to win.²

3. Jurisdiction/Scope

3.1. This policy applies to:

3.1.1. All Students' Union activities and programming;

3.1.2. Activities and programming organized by Students' Union clubs, faculty associations, or faculty-based clubs.

3.2. This policy does not apply to the personal endeavors of Students' Union staff and volunteers, so long as they are not undertaking lottery or gambling activities on Students' Union premises or using organizational resources.

¹ Alcohol and Gaming Commission of Ontario, *Lottery Licensing Policy Manual* (4360E, 2019/4).

² See also: the *Criminal Code* (Canada), Section 207.1 (4).

4. Policy

- 4.1. As directed by Section 5 (1) of the Ontario *Gaming Control Act*, any gaming event or lottery scheme facilitated or authorized by the Students' Union must be licensed;
- 4.1.1. The Students' Union may be eligible for a licence as a non-profit with charitable objects, pending the requirements of the issuing municipality and the Registrar made under the *Alcohol, Cannabis, and Gaming Regulation and Public Protection Act*.
- 4.1.2. Municipal councils have the authority to issue licences for most lottery events conducted in their communities, including:
- Bingo events with prize boards of up to \$5,500;
 - Non-electronic raffles with prizes up to \$50,000;
 - Break open ticket events that are not conducted in conjunction with another licensed gaming event, and where the tickets are sold within the municipality;
 - Bazaar gaming events; and
 - Media bingo;
- 4.1.3. In Waterloo, the city works with the Alcohol and Gaming Commission of Ontario (ACGO) to regulate lottery licenses; the city administers licenses and enforces the *Gaming Control Act*;
- 4.1.4. In Brantford, the city works with the ACGO to regulate lottery licenses; the city administers licenses and enforces the *Gaming Control Act*;
- 4.2. As directed by Chapter 2 of the ACGO's *Lottery Licensing Policy Manual*, in order to be eligible to receive a lottery licence, an organization must first have charitable objects and purposes that fall within one of the four classifications of charity:
- The relief of poverty;
 - The advancement of education;
 - The advancement of religion;
 - Other charitable purposes beneficial to the community, not falling under the first three classifications;