

WILFRID LAURIER UNIVERSITY

STUDENTS' UNION

A stylized eagle logo in dark blue, positioned to the right of the word 'UNION'. The eagle is depicted in profile, facing right, with its wings swept back and its tail feathers pointing downwards. The logo is composed of solid dark blue shapes.

Nomination Package

Students' Union
President & CEO | Board of Directors

Annual General Meeting
January 30th, 31st and February 1st 2018

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The Nomination Package

Within this package, you will find important information regarding candidacy and campaigning in the 2018 Annual General Meeting (AGM) to be held from Tuesday January 30th at 8am until Thursday February 1st at 8pm.

It is **your** responsibility as a Candidate to know and understand the information within this document, as well as policies and procedures governing elections and any supplemental policies that may be introduced by the Students' Union regarding elections.

If you have any questions, comments, or concerns please contact Abigail Barrett Chief Returning Officer, sucro@wlu.ca

NOTE: A supplemental package containing the current election policies is available online, the U Desk (Waterloo Campus) and in the Students' Union Offices on both campuses. All Candidates must be familiar with these policies before the elections period commences.

From the Board of Directors, Chair Elections Portfolio

Candidates,

I welcome your decision to contribute to student life here at Laurier- Congratulations! Running for elections in each of the following leadership positions, Students' Union Presidency, Board of Directors, Senators, and, Board of Governors will amount to an invaluable experience in your undergraduate life and beyond. The same is true for Chairs of Referendum Questions, as your questions are a reflection of what impacts the student body at large. As you fill out these applications, submit them, attend information sessions and prepare your campaign, I urge you to challenge yourselves to gain as much in-depth knowledge regarding the position/s you are running for. This will make for an easier election process for both you and your campaign team and even better if you are successful.

Commit yourselves to learning the responsibilities set out within these roles and understand the journey you are embarking on. My advice- research: it sounds daunting but even online/in-person, meeting current members on these positions, attending public meetings of these organizational boards and attending info sessions. Your understanding of positions will encourage you to know the significance of these positions and will fuel your dedication during your election campaign. Moreover, if elected, knowledge will serve as head-start for the new role and will give you a positive edge.

Running for elections in and of itself is a great experience. The courage to stand in front of your fellow peers and share your passions will bring out the best of you. As you present yourself as a leader, it is important to participate in elections in a fair and equitable manner. I can't emphasize enough the importance of knowing the elections policy and referendum policy for this year.

As the Chair - Elections Portfolio, I am responsible for maintaining the integrity of the Board of Directors' policies and the election process. It is my duty to oversee the entire electoral process, as well as facilitate all appeals meetings as chair of the appeals committee. If at any point, you have questions about the elections process, policies, or the appeals process, please attend any scheduled information sessions and/or contact myself at mnaeem@wlu.ca or Abigail Barrett, the Chief Returning Officer at sucro@wlu.ca. We are here to make sure that everyone has an equal and fair chance to represent students, not to make the process miserable.

I wish you the best of luck. Regardless of the results, make sure to take a step back and take it all in. Being a candidate in an election to represent your peers is a reward in itself.

Talha Naeem,
Board of Directors Chair Elections Portfolio

From the Chief Returning Officer

Dear Candidates,

Congratulations on your commitment to represent the student body here at Wilfrid Laurier University. On behalf of the Elections committee, it is with great enthusiasm that I welcome you as you embark on this journey.

As the Chief Returning Officer, my job is to administer fair and equitable elections with the assistance of the Board of Directors- Elections Portfolio, the Deputy Returning Officer, the Appeals Committee and you. With my role, I recognize the importance of creating and maintaining a leveled playing field to best support you and your team.

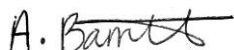
With that said, as candidates, it is your responsibility to ensure that you assume a professional approach throughout the election process. It is your duty and within your best interests to follow the rules and regulations outlined by the Students' Union Policies on Elections and the Student Code of Conduct. Respectful campaigning during this election will ensure a positive experience for all and a thorough understanding of the policies that govern your particular election is crucial to ensure a fair, equitable and overall smooth campaign process. These elections are a time for a constructive dialogue about how you would give back to the students you will represent.

In addition to voting in the Board of Directors and a President, the members of the Students' Union will be electing a Board of Governors and Senate. Your attention to policy and your patience will be greatly appreciated as the Election Team does its best to help you in your pursuit of election. Most of you are reading this right now because you are passionate about the student experience and what students deserve. While I am aware that passion can get the most of anyone, it is important to remember that this is a valuable opportunity for learning, growth and giving back. However, it is also my hope that throughout this process, you have fun and make the most of the experience. Student representation should not be taken lightly but do ensure that at the end of this journey, you would have had a fun, positive and memorable experience.

Please remember that you and your external campaign teams **MUST ATTEND THE ALL CANDIDATES MEETING** at 10:00 pm on **Monday January 15th** in BA201 (Bricker Academic Building) for Waterloo Students or RCW202 (Research and Academic Centre West) for Brantford Students. Should you have any questions or concerns, please contact me at sucro@wlu.ca

I wish you all the best of luck with your campaign efforts over the next few weeks. Please do not hesitate to stop by my office, located on the 2nd floor of the Fred Nichols Campus Centre if you have any questions, concerns or suggestions regarding the election process.

Sincerely,



Abigail Barrett
Chief Returning Officer

General Information & Instructions

Candidate Information Sessions

The information sessions are designed to give potential Candidates a clear understanding of the various roles and responsibilities for all positions that are open for election. There will be current student representatives at the sessions to answer any questions you may have regarding time commitments, present roles, campaigning, or anything else pertaining to the position.

It is **HIGHLY RECOMMENDED** that you attend one (1) of the information sessions.

Waterloo/ Brantford *Via Video Conferencing

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| Wednesday November 22 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |
| Thursday November 23 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |
| Wednesday December 6 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |
| Thursday December 7 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |
| Wednesday January 10 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |
| Thursday January 11 | 10:00pm-12:00am | Students' Union Boardroom/ Student Centre Boardroom |

Close of Nominations

The entire Nomination Package, except the Scrutineer Forms, must be completed in full and returned to the Students' Union offices by **MONDAY JANUARY 15th, 2018 by 12:00 PM (NOON)**. If the forms have not been submitted by that time then your nomination will be considered **invalid**.

NOTE: Forms may be submitted to the U Desk on the 1st floor of the Fred Nichols Campus Centre or the Front Desk of the Students' Union offices, 2nd floor of the Fred Nichols Campus Centre. Brantford students may submit their forms to the U Desk of the Students' Union Offices located on the first floor of the Brantford Student Centre.

All Candidates Meeting

This meeting will outline the general procedures of the election and provides potential candidates with vital information for their campaigns. The Board of Directors Chair of the Elections Portfolio, Chief Returning Officer/ Deputy Returning Officer will be present to answer any questions you may have and clear up any questions about elections policy.

All **Candidates and their external teams** must attend this meeting. Any Candidate who is not present at this meeting and has not provided written (or email) notification of their absence to the Chief Returning Officer/ Deputy Returning Officer at least 24 hours prior to the meeting will be **automatically disqualified from the election**.

The All-Candidates meeting will take place **MONDAY JANUARY 15th, 2018 AT 10:00 P.M.** in **BA201** (2nd floor of the Bricker Academic Building) for Waterloo students, and in **RCW202** (Research and Academic Centre West) for Brantford students.

Platforms

A summary of your platform (150 words) must be submitted via email to the Chief Returning Officer at sucro@wlu.ca by **12:00 pm (NOON) on FRIDAY JANUARY 12th, 2018**. Platform summaries that exceed the maximum length will be cut off with a slash.

A complete platform (no length limit), conforming to your summary, must be submitted to the Chief Returning Officer via email by **12:00 pm (NOON) on MONDAY JANUARY 15th, 2018**. If your complete platform is not submitted on time, you will **not** be allowed to submit a platform at a later time.

More details regarding publicizing and posting your platform will be provided at the All Candidates Meeting.

The Campaign Period

The campaign period begins one half hour after the adjournment of the All Candidates Meeting on **Monday January 15th, 2018**. All campaigning must stop one half hour before the online polls open on **Tuesday January 30th, 2018**. Campaigning before this period as well as failing to remove all campaign related materials within 48 hours after the polls close may result in **no reimbursement of campaign expenditures**.

Open Forum

All candidates will get a chance to voice their platforms and answer students' questions at an open forum. On the Waterloo campus, an open forum will take place in the Concourse on **January 24th from 10:00am to 3:00pm**. On the Brantford campus, an open forum will take place in the RCW Lobby on **January 18th from 10:00am to 3:00pm**.

Busing or other driving arrangements will be provided for students on either campus who wish to attend each of the open forums.

Contact Information

Each candidate must provide a valid e-mail address in his or her nomination package. Notices of meetings, demerits, appeals, and other election related information will be sent via email. It is strongly advised that Candidates check their emails very regularly. If you fail to do so, you may not receive a demerit notification within 24 hours of the allotted time for appeals and will not have any avenue for redress.

The Students' Union will employ email tracking technology to provide an independent audit trail of emails sent, delivered and read by Candidates. In the case of a disagreement regarding email notification, this information will be used as evidence of compliance by the Student's Union in any appeal. If you have any questions regarding this, please contact the Chair of Elections Portfolio, at mnaeem@wlu.ca

Demerits and Appeals

The policies and procedure for demerits are stated in **Elections Policy Section 19**. If you receive a demerit, you will be notified by the Chief Returning Officer/ Deputy Returning Officer via email immediately. All information about the demerit will be recorded in the email and a hardcopy will be at the front desk of your respective Students' Union office by **9:30 am the following day for review**.

If you wish to appeal the demerit, you must provide your reasons in an email or a type-written memorandum to the Board of Directors- Elections Portfolio, Director Talha Naeem by 11:59pm the following day. You may email him at mnaeem@wlu.ca or leave a type-written memorandum in his mailbox in the Students' Union offices on the 2nd Floor of the Fred Nichols Campus Centre.

It is **your** responsibility to ensure that you are following up on any violations, demerits, and appeals.

NOTE: A Candidate will be **disqualified** if they receive **10** demerit points.

Promotional Materials

Information regarding promotional materials is outlined in **Elections Policy Sections 14 and 15**. If you have any doubts about where promotional materials may be placed, please consult an Elections Official.

Posters

Restrictions on promotional materials are as follows:

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|-------------------------|---|
| Brantford Campus | <ul style="list-style-type: none"> • 1 poster per floor in each residence building (16 posters total) • 2 posters in the Carnegie Building • 3 posters in the Student Centre • 2 posters in Grand River Hall • 1 poster in the Odeon Building • 1 poster in RCW |
| Waterloo Campus | <ul style="list-style-type: none"> • 25 posters total in the Academic Buildings • 1 poster in each residence building (21 total) • 2 posters in the Athletic Complex |

Posters must be placed in accordance with the WLU poster policy. You are required to submit a detailed description of all poster locations to the Chief Returning Officer/ Deputy Returning Officer or an Elections Official within 24 hours of placing said posters. You may do this via email.

***NOTE: The WLU poster policy for the Waterloo and Brantford campuses is available at: <https://students.wlu.ca/student-life/student-affairs/poster-regulations.html>**

If you are currently running for more than one position (i.e. Students' Union BOD and WLU Senate) you will still be allotted the same number of posters (25) specified above. The number of posters **does not** double. You may, if you choose, put both positions on your promotional materials. You must have at least 1/3 of your poster allotment for one of the organizations. Therefore, you may not use all of your posters for one of the positions and not the other.

The position for which you are applying for and the organization it is located in must be clearly visible on all promotional materials. Please notify the Chief Returning Officer if you wish to use the WLU logo or coat of arms, the Students' Union logo or coat of arms, and any other trademark or copyrighted material, subject to **Election Policy Section 14**.

Websites and Electronic Campaigning

The Chief Returning Officer (CRO) has discretion over what electronic promotional materials constitute campaigning. As such, the CRO must be aware of and approve any electronic campaign materials before being posted online or the Candidate will receive a demerit and/or face possible disqualification. Should the Candidate disagree with the decision of the CRO, they may appeal said decision by contacting the Board of Directors – Chair Elections Portfolio as noted elsewhere in this document.

Websites, including those provided to the Candidates by the Students' Union, must be authorized by the CRO prior to being available online. Facebook and other social networking sites are permitted providing all Elections policies are adhered to and the CRO is provided with real-time ability to monitor content. Candidates must adhere to the policies outlining the use of social media under **Elections Policy Section 15**).

Approval of Promotional Materials

The CRO must authorize all campaign and promotional materials. However, it is the responsibility of the candidates to seek approval for the locations of their posters from the appropriate governing body for that specific location (i.e. Lazaridis SBE Office for the Business Building, Athletic Complex's Office for the AC, Dean's Office for the FNCC, Music Office for the Music Building). Please ensure that all campaign material has a clear space to be stamped. Any printed material that cannot be stamped will not be approved by the Elections Team.

To approve campaign materials, contact the CRO, Abigail Barrett at sucro@wlu.ca, or Georgina Culley, the Deputy Returning Officer at sudro@wlu.ca, (Brantford specific materials only) to arrange a meeting time.

Spending Limits and Reimbursements

A maximum spending limit is stated in **Elections Policy Section 13**. If you deviate from these spending limits you will receive demerits accordingly. Expenses (with receipts, if not donated material) must be submitted at the time of approval. Failure to do so will result in your promotional material not being approved. If you do not assign donated material as a value, the CRO will determine the value and include the expenses on your expenditure form. **You** are solely responsible for keeping track of your expenses; you will not be notified as you approach your limit.

Official Agents and Scrutineers

Each Candidate has the option of having an Agent, who will be the official representative of the Candidate. The Agent is seen as one and the same as the Candidate. As such, the Candidate is responsible for any punitive actions as a result of any infractions committed by the Candidate's Agent. Candidates must register their agent by **MONDAY JANUARY 15th, 2018 at 12:00pm (NOON)** using the Official Agent Form. The Proof of Registration form must also be completed by the prospective Agent.

Each candidate is entitled to have up to 10 Scrutineers. Scrutineers must be registered by **FRIDAY JANUARY 26th at 12:00pm (NOON)** using the Scrutineer Registration Form. Note that you are entitled to have a Scrutineer present during ballot reporting.

Please refer to the Elections Policies for more detailed information regarding the role of Agents and Scrutineers.

Ballot Tallying

Ballot tallying will take place after the close of polls **Thursday February 1st at 8:00pm**. The successful Candidates will win based on either Optional Instant Runoff Voting for positions with one winner, or Single Transferrable Vote for multi-winner positions. Results

will be announced as soon as the ballots have been tallied and shown to present Scrutineers, unless outstanding appeals must be settled.

Student Elections Code of Conduct

The Student Elections Code of Conduct, as a component of the Students' Union Elections Policy, is intended as a guide for the election period. These guidelines should be viewed in addition to the Wilfrid Laurier University Non-Academic Code of Conduct, and all other relevant University policies and applicable laws. Violations of the Student Elections Code of Conduct are subject to the demerit system outlined in the Elections Policy, at the discretion of the Chief Returning Officer, the Chief Governance Officer and/or the Appeals Committee.

1. All Candidates running for an elected position, their Agents, Campaign Teams, and Scrutineers shall:
 - 1.1 Be courteous, polite and respectful to the electorate, the Elections Committee, the Appeals Committee, those members currently holding elected positions, the staff of Wilfrid Laurier University and the Wilfrid Laurier University Students' Union, and their fellow candidates.
 - 1.2 Not harass or otherwise "aggressively campaign" towards any member of the electorate, regardless of whether or not they choose to exercise their vote.
 - 1.3 Refrain at all times from profanity, slander, derogatory statements, or disrespecting the electoral process.
 - 1.4 Never issue, condone or otherwise endorse offensive statements regarding an individual or group's creed, disability, ethnicity, gender identity, race, sexual identity, and commit to engage the electorate with a commitment to equality.
 - 1.5 Not use Students' Union resources for electoral purposes unless explicitly permitted to do so as outlined in the Elections Policy, or as mandated by the Appeals Committee.
 - 1.6 Respect the rules of all Students' Union business operations, including but not limited to the Turret, Wilfs, Brantford Williams, and Golden Grounds.
 - 1.7 Not campaign in the Students' Union offices or the Office of the Secretariat.
 - 1.8 Not purposefully engage in behaviour that would result in the issuance of a demerit, as outlined in the Elections Policy.

Remember that your campaign is a reflection of you as a person and your suitability as a Student Representative. Please exercise common sense and good judgment in making this Election fair for all Candidates.

A Brief Overview of Positions Open for Election

The following is a brief description of the positions within the Students' Union available for Election during this Annual General Meeting. The Elections Team would like to remind Candidates that this is by no means a complete list of responsibilities or a full description of the positions listed below. You are encouraged to do your own research before running for election.

Director of the Board

The Board of Directors is composed of twelve (12) elected Directors. Their responsibilities include, but are not limited to:

- Leading the long-term strategic direction of the Students' Union;
- Analyze and develop high-level policy for organizational growth and maturation;
- Monitor the performance of the President/CEO based on a set of Board-mandated policies known as the Executive Limitations and Ends;
- Engage and connect with the students on a regular basis;
- Facilitate and participate in outreach events;
- Foster a multi-campus mentality that aims to benefit the needs of students on both the Brantford and Waterloo campuses;
- The average time commitment is **5-10 hour per week**

President and Chief Executive Officer

The President & CEO is directly in charge of the operations of the Students' Union. The responsibilities of the President and CEO include, but are not limited to:

- Serve as the Chief Executive Officer (CEO) and official spokesperson for the Students' Union;
- Work towards fulfilling the Ends Policy of the Students' Union as interpreted by the Strategic Plan;
- Remain in compliance with the Executive Limitation Policies;
- Help establish the overall Vision of the Students' Union, with assistance of the Board of Directors, to better serve the members of the corporation;
- Oversee all functions and departments of the Students' Union;
- Maintain an awareness of new trends and innovative ideas with regards to student governance and associations on a local, provincial, and national level;
- Hire and manage a team of Vice Presidents, who will aid and oversee the various departments and functions of the Students' Union;
- In conjunction with the appropriate Vice President, ensure the portfolios and functions of Finance & Administration, Campus Experience, Clubs & Associations, and University Affairs are executed in compliance with the Strategic Plan on all campuses;
- In conjunction with the Executive Director, ensure the business operations are achieving optimum performance and support staff are effectively assisting the daily operation and functions of all levels of the Students' Union;
- Negotiate all agreements – including operating agreements, contracts, and partnerships with Wilfrid Laurier University and any other external group – for the Students' Union;
- Ensure compliance with all by-laws, policies, and regulations of the corporation;
- Carry out any applicable policy direction from the Board of Directors;
- Report directly to the Board of Directors;

- Lead the development of the annual operating budget for the Students' Union, ensuring all departmental budgets are prepared within specific period timelines and guidelines;
- Frequently communicate with University Administration, city officials and Provincial and Federal members of parliament;
- The President is financially compensated for **35-40 hours of work per week**.

Frequently Asked Questions (FAQ)

1. What is a CRO, DRO?

CRO is Chief Returning Officer. The CRO is responsible for ensuring a fair election process occurs. The 2018 CRO is Abigail Barrett and she is available to talk to about any questions you may have. Please email her at sucro@wlu.ca or visit her in the Students' Union Offices on the 2nd Floor of the Fred Nichols Campus Centre. The Board of Directors- Elections Portfolio is headed by Director Talha Naeem. He is responsible for the Appeals process and ensuring the CRO is supported. Please email him at mnaeem@wlu.ca or visit him in the Students' Union Offices on the 2nd Floor of the Fred Nichols Campus Centre in Waterloo or 1st Floor of Brantford Student Centre. The DRO is the Deputy Returning Officer and is responsible for the Brantford campus' election process. They work very closely with the CRO to ensure a fair election process is had. The 2018 DRO is Georgina Culley and she can be emailed at sudro@wlu.ca.

2. What is the poster policy for the Brantford and Waterloo campuses?

The poster policy for both can be found in the nomination package as well as on the Students' Union website, on the elections page.

Link: <http://yourstudentsunion.ca/election/>

3. What is an Open Forum?

Open Forum is an opportunity for candidates to interact with students on the Waterloo and Brantford campuses. Also, it is the opportunity for students to see and engage with the candidates. There will be pre-determined questions but the students on said campuses will be given the opportunity to ask anything that they specifically want to hear about. This is the perfect way to engage students from the campus that they are not typically on.

4. What is a Platform?

A platform is a template of what you would like to accomplish, if you are successful in the election. It is a way to show the students of Laurier why they should vote for you and what your intentions are in the role. Keep in mind that students will read platforms in order to be informed during elections, and as a result, they will hold you to what you write in your platform.

5. How does the reimbursement process work?

In order to receive any reimbursements you MUST remove ALL posters after the election period is over. This means that when you purchase anything for the election process you must hold onto the receipt until the day after results. If and when all of your posters are removed from BOTH campuses, we ask that you bring the receipts to Abigail Barrett. All candidates should limit election spending to one or two individuals on the team in order to make it easy for reimbursement. Please note: reimbursements will not happen unless there is a physical receipt. However, lack of receipts does not mean that the money was not spent, and as a result, that money should still be counted in the budget set out in the Election Policies.

6. Who is the Board of Directors representing?

The Board of Directors represents the students of BOTH campuses. Regardless of which campus they attend, they will be responsible, as a team, for the students of Wilfrid Laurier University as a whole.

7. Can I use materials from last year that were already paid for? Such as pins, posters, stickers etc.

If you would like to use election materials used in previous years, you may do so upon the approval of the CRO. In addition, those materials will need to be included in your budget however, they will not be eligible for reimbursement.



Nomination Form

Candidate Name: _____

Seeking Election for: (circle position that applies)

Students' Union President

Students' Union Board of Directors

WLU Student #: _____

E-mail Address: _____

Local Phone Number: _____

I, _____, hereby declare my candidacy for the position circled above. I understand and will comply with Election Policies, Procedures, Regulations and Resolutions of the Students' Union Board of Directors (and its designates) that govern Elections. In support of my candidacy I have completed and submitted the required documents contained in this nomination package.

Signature of Candidate: _____

Date: _____

*All Presidential Nominations must be accompanied by 75 signatures
All Board of Director Nominations must be accompanied by 50 signatures.*

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Proof of Registration

Candidate Name: _____

WLU Student ID: _____

I, _____, understand and will comply with Election Policies, Procedures, Regulations and Resolutions of the Students' Union (and its designates) that govern Elections. **By signing this document, I allow the Students' Union to confirm with Wilfrid Laurier University that I am currently a registered undergraduate student at Wilfrid Laurier University, and that I was a registered student during the fall and winter academic term of 2018.**

Candidate Signature: _____

Date: _____

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Proof of Age

I, _____, will be the age of 18 on or before January 30th 2018.

Signature of Candidate: _____

Date: _____

**This form must be submitted with a copy of government identification bearing the Candidate's name and date of birth.*

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Signature Page

This form must be endorsed by 75 members of the Students' Union for those running for Students' Union President, or by 50 members of the Students' Union for those running for Students' Union Board of Directors. It is recommended that you get more signatures than required, as some students may not qualify (i.e. Grad Students).

We, the undersigned, nominate _____ **(name of the Candidate)**
for the position of _____.

| | Printed Name | Student Number | Signature |
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THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Choice of Agent

I, _____ choose

_____ to represent me as my official Agent in the 2018 Students' Union Annual General Meeting. As official Agent, the above person has my permission to act on my behalf if need be. I understand that I am responsible as a Candidate for the actions of my Agent, and will be accountable for their behavior on my behalf during the campaign period.

Signature of Candidate: _____

Date: _____

I, _____, accept the position of

Official Agent for the campaign of _____.

As official Agent, I understand that I am bound by the same rules, regulations, policies and procedures as the above-named Candidate.

Signature of Official Agent: _____

WLU Student ID Number: _____

Date: _____

Proof of Registration for the official Agent must be submitted with this form. Any incomplete submissions will not be honored.

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Proof of Registration - Agent

Agent Name: _____

Candidate Name: _____

Agent's WLU Student #: _____

I, _____, understand and will comply with Election Policies, Procedures, Regulations and Resolutions of the Students' Union (and its designates) that govern Elections. **By signing this document, I allow the Students' Union to confirm with Wilfrid Laurier University that I am currently a registered undergraduate student at Wilfrid Laurier University, and that I was a registered student during the fall and winter academic term of 2018.**

Agent Signature _____

Date _____

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 15th, 2018.



Scrutineer Registration Form (Page One)

Candidates may choose to select up to 10 Scrutineers who are students attending Wilfrid Laurier University. All Scrutineers must be registered with the Chief Returning Officer by **January 26th AT 12PM (Noon)**.

Please be reminded that a Party is responsible for the actions of his or her Scrutineers, and any violation of election policies that is done by a Scrutineer will be assumed as on the Party's behalf, and result in a demerit for that particular Party. The portion below is to be filled out by the prospective Election Day Scrutineers.

We, the undersigned, understand and will comply with the Election Policies, Bylaws and Resolutions of the Students' Union Board of Directors and all the contents of the 2018 Elections.

| | Printed Name | Student Number | Signature |
|----|--------------|----------------|-----------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |

Scrutineer Registration Form (Page Two)

The portion below is to be filled out by the candidate.

I, _____, hereby submit for approval the application of the above members of the Corporation as **Scrutineers** for my campaign.

Signature of Party Chair: _____

Date: _____

THIS FORM MUST BE RETURNED TO THE STUDENTS' UNION OFFICE FRONT DESK OR WATERLOO U DESK (ATTN: ABIGAIL BARRETT) / BRANTFORD U DESK (ATTN: DRO) BY 12PM (Noon) ON MONDAY, JANUARY 26th, 2018.

Elections 2018 Calendar

ELECTIONS CALENDAR 2018

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------|---|-----------------------------|---------------------------------------|--|--|----------|
| JANUARY | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 INFO SESSIONS 10 PM | 11 INFO SESSIONS 10 PM | 12 PLATFORM SUMMARIES DUE 12 PM | 13 |
| 14 | 15 ALL CANDIDATES MEETING 10 PM RCW 202 & BA 201 NOMINATION PACKAGES DUE WITH FULL PLATFORMS 12 PM | 16 CAMPAIGNING BEGINS | 17 | 18 BRANTFORD OPEN FORUM 10 AM | 19 | 20 |
| 21 | 22 CANDIDATE NIGHT 10 PM WILF'S | 23 | 24 OPEN FORUM 10 AM WATERLOO | 25 LIVE PRES. DEBATE WATERLOO | 26 SCRUTINEER FORM DUE 12 PM | 27 |
| 28 | 29 LIVE PRES. DEBATE BRANTFORD | 30 VOTING OPENS 8AM | 31 VOTING DAY | 1 VOTING & RESULTS | #LAURIERVOTES | |